



19th November 2021

Dear Parent/Carer

We will be holding two Year 11, 12 and 13 Parents' Evenings this year to give parents/carers more choice to arrange appointments.

The two dates available are Tuesday 30th November and Thursday 9th December.

Please note subject appointments will need to be booked on one of the two nights and not across both nights. Mr S Chapman, Teacher of Business, will not be available on Tuesday 30th November 2021

For appointments on **Tuesday 30th November 2021**; the system will go live from 8:00am Monday 22nd November 2021 with bookable slots available from 3.30pm to 7.00pm.

For appointments on **Thursday 9th December 2021**; the system will go live from 8:00am Thursday 2nd December 2021 with bookable slots available from 3.30pm to 7.00pm.

Appointment slots are time bound; however, there will be opportunities to request follow up conversations or meetings with teaching staff as required. If you are unable to attend the evening or to secure a convenient time slot on either date, please contact the school and your child's teacher will use your preferred method of contact to get in touch.

Bookings will be made through our on-line booking system. You can access full instructions on The Garibaldi School website <http://www.garibaldi.org.uk> click on the Information Tab followed by the Parents' Evenings option or alternatively go to: <http://www.parents-booking.co.uk/garibaldischool>

Please login to see which appointments are available and select one that is convenient for you.

You will need:

- Your title and surname (*these must match those we have on record for you*)
- Your child's first name, surname and date of birth

The booking system will remain live until 2pm on the day of the parents' evening.

Troubleshooting Tips—please read before booking!

- To login you need to enter the details we have on record for you and your child. If you have recently changed your title or surname, for example, and not informed us, we will be expecting you to login with the details we have on record
- The email address you enter is only used to receive a confirmation of your appointment. If the system gives you an error when you login, it will not be the email address that is the problem
- If you have several children to make bookings for, use the 'Change Child' button on the blue bar (above the school's name) in the very top left corner of the Parent's Booking Page to swap between your children

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If you are unable to book an appointment online please call the school on 01623 464220, we will make the appointment on your behalf.

Yours faithfully



Mr M Dawson
Deputy Head of School