

 **The Garibaldi School**
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Head Teacher
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2nd May 2023

Dear Parent/Carer

Year 8 Parents' Evening will take place on **Thursday 11th May 2023** in the **Sports Hall** with bookable slots available from 3.30pm to 7.00pm. Please make your way direct to the Sports Hall, via the directions, upon arrival to school. Appointments are allocated on a first come, first served basis with appointment slots being time bound. Please speak to a member of the Administration Team, who will be available on the night, if you require a follow up conversation with teaching staff.

Bookings will be made through our on-line booking system. You can access full instructions on The Garibaldi School website <https://www.garibaldischool.co.uk/page.php?p=parents> (scroll down to view the guidance videos) or alternatively go to: <https://www.parents-booking.co.uk/garibaldischool> You will be given the option of making your own appointments or alternatively click on '**suggest bookings for me**' and all your appointments will be made for you.

Please login to see which appointments are available and select one that is convenient for you. To make your appointment please login at: <https://parents-booking.co.uk/garibaldischool>
To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth
- The login details you enter must match those we have on record for you.

Further information on how to book an appointment, including video tutorials, are available on the school website by clicking on the Information tab followed by the Parents' Evening tab <https://www.garibaldischool.co.uk/page.php?p=parents>

The online booking system will go 'live' **from 8.30am Thursday 4th May** where, dependent upon availability, you will be able to book a six-minute appointment with each of your child's teachers. It is recommended that, at the time of booking the appointment, you submit any questions to be discussed. The teacher will be aware of these questions prior to your appointment.

If you are unable to book an appointment online please call the school on 01623 464220, email office@garibaldischool.co.uk we will make the appointment on your behalf.

Yours faithfully

Mr M Dawson
Deputy Head of School