

 **The Garibaldi School**
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20th November 2023

Dear Parent/Carer

Late to Lesson Detention

We believe that turning up to lesson on time is paramount in ensuring that all students are giving themselves the best possible opportunities to learn, be successful and make informed decisions ahead of selecting their options later this year.

We are currently using late to lesson reports to monitor the number of students who have been late to lessons more than 3 times throughout the week. We have since recognised that there is a need for some further changes to be put in place to combat the significant amount of lateness to lesson; this will be for any student that has accumulated more than 40 minutes worth of lateness throughout the week.

In order to improve students' punctuality to lessons, we have implemented a 'Late to Lesson Detention'. Students who have been late to lesson more than 3 times throughout the week will receive a 15-minute detention, which will take place on Mondays at 3:00pm, in the sports hall. Students who have accumulated more than 40 minutes' worth of lateness will serve Period 1, 2 and 3 in the INTEX on a Tuesday (the day after the report is issued). Any student who has received a 'Late to Lesson Detention' will be notified and given a slip, by their mentor, during Development Time. Students will be registered to these sessions in order for their attendance to be tracked.

Further sanctions will be put in place for any student who refuses to attend; parents/carers will receive a notification on the MCAS app if your child has received a detention and the sanction required. Your support, for example, having conversations with your child regarding their lateness and the importance of turning up to lesson on time, is very much appreciated.

We do understand however, that there will be occasions where students turn up to lessons late due to appointments, meetings and other factors. Any student who has been spoken to by a member of staff will receive a 'Lateness to Lesson Slip' for them to hand over to their teacher so their lesson is not recorded and a detention will not be given on that occasion.

We hope that together we can reduce the amount of lost learning and ensure that all students are making the most of the time given to allow them to develop their skills and knowledge ahead of the options process and beyond, to allow them to go on to achieve great things post Garibaldi.

Yours faithfully

Miss Jade Humphries
Head of Year 9