



1<sup>st</sup> May 2020

Dear parent/carers

As you will be aware, students whose parents/carers who are not keyworkers are now being asked to work remotely.

In order to streamline the support and resources offered, this week, we will be updating the Year Group section of the website to include a range of useful information for students and parents/carers in **Year 7**. This will be accessed along the banner across the top of the website by hovering over 'Year Groups' and selecting '**Year 7**'.

Currently, the Year 7 page contains some key information relating to the **Year 7** Programme of Study and Remote Working Guidance. However, this week, I will be using this section of the website to communicate announcements and information that are specific to Year 7. It will include the following sections:

- Key contacts for the Year group
- Information on remote learning/Microsoft Teams
- Information on completing their Learning Logs (explained below)
- Messages to students
- Messages to parents/carers
- Recognition/Hall of Fame

Starting from 4<sup>th</sup> May students will be issued with an online Learning Log. This will be added as an Assignment for them to complete in their Mentor Group on Microsoft Teams. This will allow students to track their learning and reflect on how proud they are of their work and reflect on any challenges that they face. Students will complete these on a fortnightly basis and will receive feedback from their Mentors, who can provide advice and guidance as necessary.

Thank you for your continued support with your child's learning and personal development, especially during this time of uncertainty.

If you have any questions specific to **Year 7**, please do not hesitate to get in touch with me via the e-mail below and I will be happy to help.

Kind regards

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