

20<sup>th</sup> March 2020

## Year 7 and 8 Remote Working Guidance

Dear Parents/Carers

In light of the government's decision to close schools to the majority of students for the foreseeable future we will be setting work for students to do remotely. For Year 7 and 8 we'll be setting project or learning pack based work.

- These will be extended pieces of work which should take around 10 hours to complete.
- These will be posted on the website for students to download and work on.
- Each week work will be set for one of the Core and one of the non-Core subjects – 20 hours of work in total
- Work will be differentiated for students to be suitable for their ability group.
- The first of these projects / learning packs will be issued for w/c 23<sup>rd</sup> March. These will be updated weekly on the Monday of each week.
- The Year 7 work can be found under the Year Groups tab and then under Year 7 or you can follow this link <https://www.garibaldi.org.uk/page.php?d=year7&p=year7>
- The Year 8 work can be found under the Year Groups tab and then under Year 8 or you can follow this link <https://www.garibaldi.org.uk/page.php?d=year8&p=year8>

In addition all students can access the Microsoft Teams app which will provide an opportunity to upload work to staff.

- A range of guidance documents to support students getting access to Teams is available under the Study Support tab and Student Guidance or via [https://www.garibaldi.org.uk/page.php?p=student\\_info](https://www.garibaldi.org.uk/page.php?p=student_info)
- A detailed student focused guide can be found here [https://www.garibaldi.org.uk/data/uploads/web/files/Student\\_Support\\_Sheet\\_for\\_Using\\_Microsoft\\_Teams.pdf](https://www.garibaldi.org.uk/data/uploads/web/files/Student_Support_Sheet_for_Using_Microsoft_Teams.pdf)
- Currently Year 7 and 8 work will be set via the mechanism above, however we may move to work being set via Teams but will communicate any change over well in advance.
- Alternatively staff can be contacted via email. Email contacts can be found via the Information tab and then under the Staffing tab or via this link <https://www.garibaldi.org.uk/page.php?p=staff>

If your son/daughter/ward is unable to access the internet at home please contact the school to let us know and we can arrange an alternative way to access work remotely.

Thank you for your patience while these arrangements have been put in place and do not hesitate to contact the school if you have any questions or there are difficulties accessing work.

Yours sincerely

**Martin Dawson**  
Deputy Head of School